

Bibb Medical Center
Job Description

Job Title: Licensed Practical Nurse
Department: Nursing Home Nursing Service
Reports To: Registered Nurses, Director of Nursing
Supervises: Nursing Assistants

EDUCATION and/or EXPERIENCE

Graduate of an accredited school of nursing. Current license to practice as a Licensed Practical Nurse in the State of Alabama. Current CPR certification.

SPECIAL APTITUDES

Ability to provide services for patients ranging in age from adolescent, adult, and geriatric; ability to obtain and interpret information about patient needs; ability to assimilate and utilize information; ability to effectively communicate verbally and in writing; visual acuity sufficient to read 1 mm print; good hearing and color perception; ability to read and interpret written information; manual dexterity sufficient to manipulate small objects; ability to lift medium loads (20#) to a height of five feet; ability to climb to reach heights of 6 feet; ability to sit or walk for extended periods of time.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Include the following. Other duties may be assigned by the department director or supervisor as necessary.

Adhere to all laws and BMC policy regarding confidentiality and corporate compliance.

Maintain a professional level of conduct.

Adhere to BMC and departmental policies and procedure.

Demonstrate effective communication skills with the residents, staff and visitors.

Use BMCNH equipment effectively and economically.

Give direct and appropriate nursing care according to assignment and the individual needs of the residents.

Serve on committees as requested by the Director of Nursing.

Maintain a safe and therapeutic environment for residents.

Procures, prepares, administers and observes effects of and records oral and parenteral medications for residents as prescribed by the physician.

Prepares residents and obtains equipment for IV therapy. May start IV if IV Certified. (Must have certification on file with Director of Nursing.)

Provides direct nursing care to residents including, but not limited to:

- Personal hygiene, bathing, oral care

- Treatments, enemas, perineal care
- Oral fluids and nutrition, prepares patients for meals, feed or assist if necessary, serve between meal nourishments, fill water pitchers as needed, check placement of feeding, administer medications and food via NG tube
- Positioning and exercise, turning, assist with sitting up
- Takes and records patients' vital signs
- Assist with ambulation and transport of patients
- Apply ice bags, ice collars, water bottles as prescribed
- Performs back care
- Performs dressing changes

Instructs resident on special care including, but not limited to:

- Obtaining specimens
- Insulin administration
- Diabetic teaching
- Modified diets
- Wound care and dressing

Identify and problem solve safely when side effects, allergic or adverse reactions occur related to medication.

Maintain ANA BMCNH standards of nursing practice.

Use the nursing care plan in resolving resident problems.

Chart pertinent information according to BMCNH policy.

Serve as a role model by demonstrating appropriate social behaviors and interpersonal skills.

Maintain effective relationships with medical staff and all other departments.

Utilize assessment skills to recognize changes in resident condition and notify attending physician as directed.

Collect urine, stool and sputum specimens.

WORK ENVIRONMENT

Works inside an atmospherically controlled environment; must be able to lift at least 75 pounds; requires lifting and positioning of residents and equipment; may require awkward positioning, stooping, pushing, or pulling in lifting or handling residents; possibility of cuts, needle sticks, or burns from instruments and equipment; may be exposed to communicable diseases, combative residents, and potentially dangerous equipment.

EVALUATION

Frequency: Annually

By Whom: Direct Supervisor, Director of Nursing

Criteria: Evaluations are based on the requirements and job duties set forth in this job description.

All other duties as assigned.

I have read this job description and understand and can perform the duties outlined above.

Employee Signature

Date